

OPENING

Mayor Lisonbee brought the meeting to order at 6:02 p.m. welcoming all in attendance and led the Pledge of Allegiance.

PRESENT

Mayor Marty Lisonbee
Councilmember Debbie Kopp
Councilmember Denny Bass

Town Recorder Michelle Kinney

ABSENT

Councilmember Michael McLaughlin
Councilmember Paul Edwardsen

OTHERS IN ATTENDANCE

Finance Director Ben Billingsley
Water Board Chairman Harold Merritt
Commissioner Janet Prentice
Commissioner Wenn Jorgensen

CONFLICT OF INTEREST DECLARATIONS

MAYOR'S TOWN UPDATE

Mayor Lisonbee informs those in attendance about the purchase of the dump truck and indicates we are using the road groomer on a trial basis. If it works well the Town will have the option to purchase the road grader.

PUBLIC HEARINGS

1. CIB Grant- Application Process for Storm Water Drainage Study **TIMESTAMP: 4:02**

Mayor explains the CIB application. Sunrise engineering representative (Marv) is here to answer questions about the process. The town of Apple Valley has been number 2 on the county priority list. The engineering firm will help identify what is needed for the storm drainage study. The firm will have recommendations after the study. We are also on the list for impact fee analysis and mapping. One requirement is for the public hearing and the resulting minutes. This grant will be

up for approval at staff level at CIB. The Town is requesting \$50,000. CIB has changed the policy for studies so we can get the money right away.

The town will apply for FEMA money and this study will be a part of that application.

OPEN HEARING

MOTION: Mayor Lisonbee moves to open the public hearing for the CIB grant application process and study

SECOND: Councilmember Kopp

VOTE: Councilmember Kopp - Aye
Councilmember Denny Bass- Aye
Mayor Lisonbee – Aye

Tish Lisonbee asks if there will be wash stabilization. Marv mentions FEMA will do pre-mitigation work as part of the study. The guidelines for funding sources are interested in protecting property.

Wenn Jorgensen inquires where the water goes from the retention pond. Mayor Lisonbee indicates this is like a manmade lake with a drainage pipe that slowly releases the water.

Tish Lisonbee asks if FEMA grants are nationwide, instead of by state.

Jerry Jorgensen asks if the retention basin is concrete. Marv mentions some are but they do not have to be.

Rich Kopp asks if we know where the hot spots are or if we need to determine this. Marv mentions this will be included in this study. This will be on a GIS map and modeling of the terrain with storms.

Margie Ososki asks with the detention basin if the water evaporates or stay stagnate, she mentions her concern for mosquitoes- Marv mentions it just drains slower.

Jerry Jorgensen- Mentions that our problem may look small in comparison with the flooding on the East Coast last year. How do we address this so we can still get funds? Mayor- FEMA has dedicated funds to alleviate a disaster from happening and not just for rebuilding or responding to the disaster.

Councilmember Kopp mentions this will be a \$50,000 grant and a match of \$50,000 from the town. This is money the town already has set aside. Mayor Lisonbee mentions there are two parts; storm drainage and impact fees.

Tish Lisonbee asks if the money we put in we gives us credit in regards to repaying the loan. Mayor Lisonbee mentions it just gives us credit toward the total amount of matching funds we need.

Rich Kopp- what is the time frame to find out yes or no for the FEMA money. Marv mentions we need to be done with our study by November or December and have the application turned in by the end of the year. We should have an answer by April or so.

Margie Ososki asks if you are denied if you can resubmit. Mayor Lisonbee said yes, the next year.

Is there an estimated cost on this? No, the study determines that.

The Mayor mentions the study will hold required information even if the Town pays for it

out of pocket.

CLOSE HEARING

MOTION: Mayor Lisonbee moves to close the public hearing on item number 1 on CIB grant application process.

SECOND: Councilmember Kopp

VOTE: Councilmember Kopp - Aye
Councilmember Denny Bass- Aye
Mayor Lisonbee – Aye

The vote was unanimous and the motion carried.

2. HEARING FOR CIB GRANT-IMPACT FEE STUDY
TIMESTAMP: 27:47

OPEN HEARING

MOTION: Mayor Lisonbee moves to open public hearing for CIB grant impact fee study item number 2.

SECOND: Councilmember Kopp

VOTE: Councilmember Kopp - Aye
Councilmember Denny Bass- Aye
Mayor Lisonbee – Aye

The impact fee study will tell us how much our impact fees should be for fire, parks and trail and roads etc.

CLOSE HEARING

MOTION: Mayor Lisonbee moves to close public hearing

SECOND: Councilmember Bass

VOTE: Councilmember Kopp - Aye
Councilmember Denny Bass- Aye
Mayor Lisonbee – Aye

The vote was unanimous and the motion carried.

DISCUSSION AND ACTION

3. CIB GRANT APPLICATION PROCESS FOR STORM WATER DRAINAGE

MOTION: Mayor Lisonbee moves to approve the grant application for storm water and move forward.

SECOND: Councilmember Bass

VOTE: Councilmember Kopp - Aye

Councilmember Denny Bass-	Aye
Mayor Lisonbee –	Aye

The vote was unanimous and the motion carried.

4. CIB GRANT IMPACT FEE STUDY

Councilmember Bass asks what the cost is for this impact study. The max amount is listed but it will come down from that. Storm water is at \$70,000 the public safety is \$2,200. There will need to be a scope trimming meeting.

MOTION:	Mayor Lisonbee moves to approve the CIB grant impact fee study	
SECOND:	Councilmember Bass	
VOTE:	Councilmember Kopp -	Aye
	Councilmember Bass-	Aye
	Mayor Lisonbee –	Aye

The vote was unanimous and the motion carried.

5. ZONE CHANGE FOR AV-1365-K FROM OST TO RE-5, RICHARD AND DEBBIE KOPP

MOTION:	Mayor Lisonbee moves to table this item for next town council meeting.	
SECOND:	Councilmember Bass	
VOTE:	Councilmember Kopp -	Aye
	Councilmember Denny Bass-	Aye
	Mayor Lisonbee –	Aye

The vote was unanimous and the motion carried.

6. PROPOSED FEE SCHEDULE MODIFICATIONS

Mayor Lisonbee discusses the items that are up for discussion and amendment.

We would like to add a refundable cleaning deposit for those who rent the Pavilion to help keep the park clean.

Councilmember Bass asks how we will certify that the park is clean.

Councilmember Kopp asks how we handle those who come and use it on the weekend without a permit.

There is no way to substantiate if the party cleaned up if you wait until two or three days later.

Councilmember Bass suggests we should post signs for those who come and use the park that they need to clean up.

Tish Lisonbee mentioned that we have someone who will pay for a porta-potty if we can just get it here. The Mayor mentions he received approved plans for the septic system for bathrooms.

The town does not have Animal Control service so those items have been removed.

Credit card processing fee will be applied to charges over \$200.00

The fee structure for building permits has been reviewed and the Mayor discusses changing the sliding scale and other items.

Illegal lot splits will have a double fee charged. We may want to come back and the non-compliant lot split.

The person selling the lot may be the one paying this if we use this and this is standard for any fee. Ben is going to start tracking these splits each month and be proactive in notifying owners who are in violation. Attorney Guzman recommends that we have a better definition of what is illegal or non-compliant. We may also want to identify as part of the definition the date of which this new regulation comes into effect.

Rich Kopp asks if the title company would identify when a lot is split illegally. Attorney Guzman mentions this is not always the case.

Planning staff review fee is the fee the town pays for a site plan review.

Valuation-for building permits- will be updated each year with the ICC building valuation

MOTION: Mayor Lisonbee moves to approve the changes to the proposed fee schedule with the change on the acreage sliding scale from \$5.00 to \$10.00 and adopt the ICC building valuation using yearly updates as they become available. In addition, we will work on the definitions of what a non-compliant or illegal lot will be considered for use with this fee schedule.

SECOND: Councilmember Kopp

VOTE:	Councilmember Kopp -	Aye
	Councilmember Bass-	Aye
	Mayor Lisonbee –	Aye

The vote was unanimous and the motion carried.

7. ADOPTION OF AMENDMENTS TO LAND USE CODE 10.28.240; LIMITATIONS ON HEIGHT, SIZE AND LOCATIO OF GARAGES AND OTHER ACCESSORY BUILDINGS IN RESIDENTIAL ZONES.

59:13

MOTION: Councilmember Kopp motions to adopt the land use code 10.28.240

SECOND: Councilmember Bass

VOTE:	Councilmember Kopp -	Aye
	Councilmember Bass-	Aye
	Mayor Lisonbee –	Aye

8. CHANGES TO THE TOWN OF APPLE VALLEY PERSONNEL POLICIES AND PROCEDURES MANUAL

1:01:35

The town will remove insurance being offered.

MOTION:	Councilmember Kopp motions to make the changes to the Personnel Policy and Procedures Manual as outlined.	
SECOND:	Councilmember Bass	
VOTE:	Councilmember Kopp -	Aye
	Councilmember Bass-	Aye
	Mayor Lisonbee –	Aye

The vote was unanimous and the motion carried.

APPROVAL OF MINUTES

**9. MEETING MINUTES FOR
4.3.2019
4.17.2019**

MOTION:	Councilmember Kopp motions to approve meeting minutes for April 3 rd , 2019 and Town Council Meeting for April 17 th , 2019	
SECOND:	Councilmember Bass	
VOTE:	Councilmember Kopp -	Aye
	Councilmember Bass-	Aye
	Mayor Lisonbee –	Aye

REPORTS, RECOMMENDATIONS, AND ANNOUNCEMENTS

Events Committee- Tish Lisonbee/Debbie Kopp- The last event was the Ice Cream Social and the committee raised about \$300.00 for park bathrooms. June 22nd will be the next ice cream social. There will be a fourth of July BBQ.

Planning Commission- Mayor will try to have the Agenda items ready sooner for each meeting and have the agenda out earlier.

Fire Department- Chief- burn season is closed and will not re-open until September 15th. The department got some refurbished tanks and SCBA's. This will give another 6 years of use. Tender 195 will go to Leeds tomorrow and the Hummer will be moved inside to get that ready use. Chief will be teaching a Red card class next week for new firefighters. The CWPP is finished and Chief hopes to have that on the next TC agenda. Two new hydrants have been put in by the Kopps and another up by Andy Brown. CWPP person will be at

the next meeting to explain the requirements for mitigation.

There is discussion about the town roads and the need for all weather roads that are accessible for the fire equipment. Chief would like to have a waiver for town's liability in areas where there are no roads approved for fire vehicles.

Rich Kopp- The problem is the road leading to the homes that have the 6 inches of road base. The roads leading to homes are not covered in 6 inches of road base.

June 22nd will be out community mitigation day. Councilmember Kopp suggests letting the events committee help with the cookout for the volunteers afterward.

Code Enforcement- Nuisance complaints on Conex boxes continue to come in. He suggests that a "sea crate" and a Conex is the same thing. These are being parked on vacant lots and are considered an accessory building and anything over 200 sq. feet needs a permit. He suggests that this issue be addressed as soon as possible.

Tish Lisonbee suggests a reminder in the water bill sighting the ordinance.

Big Plains Water and Sewer SSD- Harold Merritt- We have completed the agreements with Gooseberry and they are recorded. They have paid and the project seems to be underway.

Tish Lisonbee asks about the pivots and if they are going to turn them on. Harold isn't sure but mentions those pivots use as much water in one month the whole town uses in a year.

Roads and storm drainage- Dennis Bass- The roads committee will meet tomorrow after the water meeting. If you have a problem or concern, give someone on the committee a call.

Mosquito abatement- Margaret Ososki- nothing new today.

PUBLIC COMMENTS

TIMESTAMP:4:40:22

MOTION: Councilmember Kopp moves to open public comment

SECOND: Councilmember Bass

VOTE:	Councilmember Kopp -	Aye
	Councilmember Denny Bass-	Aye
	Mayor Lisonbee –	Aye

Janet Prentice thanks the mayor for picking up the dump truck.

Jerry Jorgensen shares his concern about thistles being out of control. The lot behind his son's house is covered in them and asks what can be done.

Ben Billingsley mentions that Kevin Sair has been in contact with the county and they are planning on coming out to spray.

MOTION: Councilmember Kopp motions to close public comment
SECOND: Councilmember Bass
VOTE: Councilmember Kopp - Aye
Councilmember Denny Bass- Aye
Mayor Lisonbee – Aye

The vote was unanimous and the motion carried.

ADJOURNMENT

TIMESTAMP:

MOTION: Councilmember Kopp motions to adjourn
SECOND: Councilmember Bass
VOTE: Councilmember Kopp - Aye
Councilmember Bass- Aye
Mayor Lisonbee – Aye

The vote was unanimous and the motion carried.

Meeting adjourned at 7:44 p.m.

Date approved: 6-12-19



Marty Lisonbee, Mayor

ATTEST BY: Michelle Kinney